



## Coordinator LBTQI Women/London and the Southeast

Full time

Salary: £29,000 per annum, plus statutory pension

OISC level 1 accredited

Reports to: National Manager

***Deadline to apply: 28.02.2022***

### Job description

This post has two key areas of responsibility:

- 1) to champion the issues of LBTQI migrant women within and beyond Micro Rainbow, to ensure outreach and support is provided and
- 2) to coordinate Micro Rainbow's work in the London and Southeast region.

There are around 2,000 LBTQI people claiming asylum in the UK every year because of their sexuality, gender identity or intersex status. When they come to the UK they are still not safe. They are often abused in refugee accommodation by other refugees who come from the same or similar countries to the one they are escaping; they may experience homelessness and poor mental health; and they are often rejected by their co-national or religious communities and fall into poverty.

The job involves meeting with LBTQI asylum seekers on a regular basis (but mostly LBTQI women), providing them with level 1 OISC advice, to establish their suitability to access Micro Rainbow's housing and socio-economic inclusion programmes and to support them to access the services they need (healthcare, counselling, etc.). The ideal candidate is passionate about women rights and equality and has the ability to connect and empathise with vulnerable people whilst maintaining strict professional boundaries. They also have excellent coordinating skills, the ability to represent Micro Rainbow in front of different audiences and to supervise a small team.

### Tasks and responsibilities

The main duties listed below are delivered at the Micro Rainbow office in Bethnal Green, London:

- Supervise a small team of Outreach and Moving-On Officers
- Coordinate Micro Rainbow's work in London and the Southeast
- Provide OISC level 1 advice to LGBTQI migrants
- Represent and raise awareness of Micro Rainbow's work through presenting at meetings, forums and conferences
- Deliver training to external partners on supporting LGBTQI migrants
- Respond to enquiries for help and referrals
- Outreach to women, health, housing, refugee women and LGBTQI organisations with the aim of creating new cross-referral pathways
- Undertake risk assessments and manage a number of cases
- Support LGBTQI women seeking asylum and who are homeless to apply for NASS support or into emergency accommodation
- Advocate for LGBTQI migrants who are living in unsafe or precarious housing to be safely and appropriately housed
- With the support of the Outreach Officers, support those LGBTQI women who become residents in Micro Rainbow's housing with area orientation, ensuring they register with a GP and referring them to other support services
- Oversee the smooth running of Micro Rainbow's safe houses in London and the Southeast
- Coordinate the monthly LGBTQI women's peer support group
- Support Micro Rainbow's social inclusion events as required
- Make referrals to other organisations and partners for counselling, housing, and other support
- Ensure Micro Rainbow's CMS is up to date
- Provide ongoing training for Micro Rainbow colleagues to increase their skills in supporting women with multiple disadvantages and deliver training to external organisations
- Undertake small admin and office tasks
- Support the National Manager as required.

## Person Specification

### Essential:

- OISC level 1 accreditation
- Minimum two years' experience of working with vulnerable women or migrants or LGBTQI people or with people experiencing homelessness
- Knowledge of gender and trauma informed services
- Experience of supervising a small team
- Ability to show empathy and connect with vulnerable people
- Outgoing, personable
- Fluent in written and spoken English
- Demonstrable commitment to LGBTQI equality
- Excellent IT skills (internet, Outlook, MS Office package)
- Ability to network and forge new partnerships
- Work well as part of a team

- Willingness to undertake DBS and CTC check

Desirable:

- Knowledge of refugee, LGBTQI and/or homelessness issues
- University degree
- Previous experience in similar work is desirable, but Micro Rainbow will provide full training

LBTQI refugee women are strongly encouraged to apply.