



Outreach Officer - Manchester

Part time, up to 25 hours per week
Starting salary: £20,360 per annum pro-rata
Reports to: Project Manager
Deadline to apply: 07.06.2019

Job description

There are about 2,000 LGBTI people claiming asylum in the UK every year because of their sexuality, gender identity or intersex status. When they come to the UK they are still not safe. They are often abused in refugee accommodation by other refugees who come from the same or similar countries to the one they are escaping; they become homeless and depressed; and they are rejected by their ethnic community and live in poverty.

The job involves meeting with LGBTI asylum seekers on a regular basis to establish their suitability to access Micro Rainbow's housing and socio-economic inclusion programmes and to support them to access the services they need (healthcare, counselling, etc.). The ideal candidate is passionate about equality and has the ability to connect and empathise with vulnerable people whilst maintaining strict professional boundaries.

Tasks and responsibilities

- Replying to new enquiries by email, speaking to LGBTI asylum seekers on the phone, booking risk assessments,
- Making referrals to other organisations and partners for counselling, housing, and other support.
- Undertaking risk assessments and liaising with other support services, immigration lawyers and referrers,

- Assisting with the moving of LGBTI asylum seekers into Micro Rainbow's houses, including welcoming them and undertaking area orientation,
- Managing the opening of new safe houses (coordinating deliveries, contractors and requesting quotes and etc.),
- Supporting Micro Rainbow's residents regularly by phone and in person,
- Assisting the Moving On Officer in finding permanent accommodation for LGBTI refugees and promoting moving on opportunities to residents,
- Ensuring Micro Rainbow houses are maintained to the highest standards,
- Responding promptly to maintenance requests by the residents,
- Travelling regularly to Leeds, Sheffield, and Liverpool,
- Attending relevant meetings with stakeholders in the area,
- Undertaking small admin and office tasks,
- Supporting the project manager as required,
- Any other outreach task that will improve the efficiency and effectiveness of Micro Rainbow's operations and impact.

Person Specification

Essential:

- Ability to show empathy and connect with vulnerable people
- Outgoing, personable
- Fluent in written and spoken English
- Driving licence and own car
- Demonstrable commitment to LGBTI equality
- Excellent IT skills (internet, Outlook, MS Office package)
- Ability to network and forge new partnerships
- Team player

- Willingness to undertake DBS check

Desirable:

- Knowledge of refugee issues
- Knowledge of LGBTI issues
- University degree
- Previous experience in similar work is desirable, but Micro Rainbow will provide full training

LGBTI refugees are strongly encouraged to apply.